

THE ARTHUR MEAD AWARD

for the Environment and Sustainability

RULES

1. OBJECTIVES OF THE AWARD

The objectives of the Arthur Mead Award are:

- (a) To encourage, recognise and publicise significant contributions to the preservation, conservation and improvement of the environment by Members of IPENZ Auckland Branch.
- (b) To foster entries for appropriate national awards (e.g. the New Zealand Engineering Excellence Awards, etc).

Entries will be judged on their merits and should not be constrained by project and/ or organisation size.

2. CATEGORIES

There are two categories that can be entered within the Arthur Mead Award:

- (a) Large projects (total cost greater than \$1,000,000).
- (b) Small projects (total cost less than \$1,000,000).

The total cost threshold (exclusive of GST) is provided for guidance. The Judges reserve the right to consider an entry in an Award category for which it was not entered.

3. NATURE OF THE AWARD

- (a) Arthur Mead Award: Only one Arthur Mead Award may be made in each category each year. The Judges have the discretion not to give an Arthur Mead Award if none of the entries are considered of a sufficient standard.
- (b) Merit Award: The Judges may, at their discretion, make awards of Merit in either or both categories. Merit Awards may be made whether or not the Arthur Mead Award is made, to recognise entries worthy of recognition although not sufficiently outstanding to be awarded the Arthur Mead Award.
- (c) The Awards in each category shall consist of a certificate, an inscribed plaque and a copy of the Judges' citation.
- (d) Where there is more than one party named as entrant in an award winning entry, each party named as an entrant on the entry form will receive a certificate, an inscribed plaque and a copy of the Judges' citation subject to the eligibility criteria in Rule 4. The IPENZ Auckland Branch has the discretion to limit the total number of certificates and plaques issued for any award winning entry.
- (e) All finalists will receive a certificate acknowledging their achievement.
- (f) The entrants accept that the Judges' decisions are final and that no correspondence will be entered into.

4. ELIGIBILITY

- (a) Projects entered must be located within New Zealand.
- (b) The Award will only be made to a current Member of IPENZ Auckland Branch.
- (c) Projects may be resubmitted once.
- (d) Projects must have been completed within three years of the closing date of entry.

5. ENTRIES

Entries for the Award shall be called for early in any one year and shall be publicised in the Branch Bulletin.

- Entries shall close on the 31st March of each calendar year.
- Judging shall be completed by 30th April of each calendar year or such other date approved by the Branch Committee.

An entry for an Award comprises:

- A completed entry form
- A written submission
- Display material, and
- Promotional material

Entry Form

Entries shall be submitted on the appropriate form available from:

- i. The IPENZ Auckland Branch Administrator
(Email: ipenz.auckland@gmail.com), or
- ii. The awards page of the Auckland Branch area of the IPENZ website
(http://www.ipenz.org.nz/ipenz/who_we_are/organisation/branches/Ak-awards.cfm).

Written Submission

Entries shall be accompanied by a report (the written submission), which addresses in full each of the requirements of the Award as set out in Rule 7 below. The written submission should be between 6 and 10 A4 pages excluding illustrations, photos, and drawings.

Entrants shall supply 3 bound hard copies and 1 electronic copy (Word or PDF file format, 5 MB maximum file size) of the written submission.

Display Material

Entrants shall supply an A3 poster containing key facts and photos of their project. The poster will be used to illustrate the project to Members and to the public and will be displayed at the awards function venue (Rule 9).

Promotional Material

Entries shall be accompanied by a selection of photos (4 to 6 images in high resolution .jpg or .tif format) provided on CD. The images will be used to assist the Branch in promoting the project including using selected images in publications and for a digital slideshow of entries for the awards function (Rule 9).

6. JUDGING PANEL

- (a) The Judging Panel shall be made up of three Judges. A Judge does not necessarily need to be a Member of the IPENZ Auckland Branch.
- (b) The Convenor of the Judging Panel shall be a Member of IPENZ Auckland Branch.
- (c) The IPENZ Auckland Branch Committee shall select the Judging Panel.

7. JUDGING OF ENTRIES

The requirements for the Award are:

- (a) The Award will be made for the predominantly engineering activity which in the opinion of the Judges, best exemplifies sustainable management of resources and care for and consideration of environmental values.
- (b) Account will be taken of the manner in which the activity addresses sustainability, including the identification of environmental values, the manner in which potentially adverse environmental effects have been considered, the extent of environmental enhancement and innovation, the degree to which cleaner production and waste reduction is achieved, the features to mitigate environmental risk, and the way in which community consultation and participation has been involved in achieving the activity outcome.

The Judges will make the Award based on their overall assessment of the entries relative to the requirements for the Award as addressed by the entrants through the assessment categories listed in the table below.

ASSESSMENT CATEGORY	WEIGHTING
Consideration of sustainability values.	30%
Manner in which the project addresses potential adverse environmental effects and incorporates environmental enhancement and innovation.	30%
Attention to cleaner production, waste reduction, environmental risk management.	10%
Community consultation/participation.	10%
Site visit (e.g. PowerPoint presentation, tour of site, question & answer session, etc)	20%

8. SELECTION OF FINALISTS

- (a) The Judges shall select finalists from the entries received.
- (b) The finalists will be required to host the judges on a site visit of the project including a presentation (tour of the site, question and answer session, etc.) of the project.
- (c) For projects located in close proximity to Auckland:
Judges will arrange to visit the site and discuss the project with the entrant. Where this is not possible the entrant shall provide documentation with photographs or a film or a video of the project.
- (d) For projects located outside the Auckland area:
The entrant shall provide documentation with photographs or a film or a video of the project. Alternatively the entrant may arrange for the Judges to visit the site and discuss the project with them at the expense of the entrant.

9. AWARDS FUNCTION

The Award will be presented at a suitable function arranged by the IPENZ Auckland Branch. This is likely to be the IPENZ Presidents Visit dinner hosted by the Branch and generally held in May/June of each calendar year.

If selected as a finalist, entrants shall have a representative attend the awards function.

The winner(s) may be required to present their project(s) to the Branch Members at a later date.