

COMPLAINT FORM

IPENZ only has jurisdiction over Members who are registered holders of a current competence quality mark (CPEng, IntPE(NZ), ETPract, IntET and CertETn) and current Members of IPENZ. However, IPENZ does also have jurisdiction over any Chartered Professional Engineer whose registration has lapsed but who was a Chartered Professional Engineer at the time of misconduct.

The first step is to seek clarity or attempt to resolve matters directly with the engineer. If you are still unable to resolve the issue(s) please fill in the following form attaching any evidence supporting your complaint.

Your full name:

If you are an engineer, please list your qualifications/memberships:

Address:

Ph:

Mobile:

Email:

Full name of the engineer(s) being complained about:

Qualifications/Memberships of the engineer(s) being complained about:

Company/Address:

Position:

Ph:

Mobile:

Email:

Details of others involved in the matter (eg: Project Manager, Council, Property Manger, etc):

Name/Position	Describe their involvement

Outline clearly what you are dissatisfied with:

Add extra pages if necessary.

Give specific examples of your concerns or where your expectations were not met, and any other details that provide specific information in relation to the issue. **Attach relevant records/evidence and any documented correspondence:**

Describe the ideal outcome following your complaint:

Any additional comments:

I declare all the information given is accurate and truthful and I understand that a copy of my complaint and any supporting evidence will be made available to the engineer concerned.

Signed:

Date:

Please send completed form and supporting material via post or [email](#):

Chief Executive

IPENZ

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